



Minutes  
Board Meeting  
*June 2, 2013*

**Call to Order / Welcome:** Chair Debbie Clary called the meeting to order and welcomed the board and guest.

**Approval of Minutes:** (April PCA Board Meeting) Betsy Harnage moved for approval of the minutes with a second from Steve Grinton. Motion carried unanimously.

**Public Comments:** No comments from public.

**Reports from Committees**

Committee chairs submitted reports to update the Board on their respective areas of work.

Applications / Lottery / Enrollment Report — *Betsy Harnage reported that the Enrollment process is not complete and there is a waiting list of approximately 148 students.*

Facility Report — *Wes Westmoreland*

Construction is on schedule and should be ready to seek CO in mid-June

Insurance contract for D&O has been signed and paid. School insurance contractor was chosen as Max Hamrick in Boiling Springs.

Personnel — *Carolyn Jackson / Stephen Grinton* Interviews are ongoing. About half of the teachers have been hired and expect to have hiring complete before the July board meeting.

Curriculum — *Carolyn Jackson* A short presentation from a private vendor will be delivered after the board meeting. Parents were welcome to stay.

Finance — *Debbie Clary* The Board needs to prepare to make a decision concerning the number of students PCA will be building a new school to accommodate. The budget is being prepared and will be completed in

line with the hiring of teachers. The first allotment from the state is expected in July.

Legal — *Debbie Clary*

By Law Changes were made as voted in the April meeting and recorded by Attorney Brandon Jaynes. Wes Westmoreland made a motion to “regretfully accept” the resignation of Board Member Julie Brame. Carolyn Jackson second the motion which carried unanimously.

The Chair asked for a motion to accept all reports as presented. Dr. Carolyn Jackson made the motion with a second from Dr. Steve Grinton. Motion carries unanimously.

**Headmaster Report** — *Dr. Danielle Robertson* Presented a 12 week check list of items to complete as we countdown to school opening. The checklist can be found online at the Office of Charter Schools and will be emailed to you with progress report as given.

**New Business** The USDA Loan application work is continuing. The non profit application underway will take approximately 90 days for acceptance. The application will be completed and submitted in 30 days.

**Board Training** — *Carolyn Jackson* Ethics Training from Dr. Jackson included a board management rule. The message being that no one board member should make isolated decisions for the entire board.

**Old Business** None

**PCA Education Foundation** — *Betsy Harnage* The Foundation will host a technology benefit on August 10<sup>th</sup> at the School. Tickets are currently for sale and were distributed to all board members.

**Adjourn Motion** A motion to adjourn was made by Dr. Steve Grinton and second by Betsy Harnage. Motion was passed unanimously.