

Dare to Soar



PINNACLE

CLASSICAL ACADEMY

Board Meeting Agenda May 4, 2014

Attendees: Wes Westmoreland, Debbie Clary, Betsy Harnage, Gary Ritchie, Dr. Pauline Cahill, Dr. Carolyn Jackson, Dr. Danielle Robertson

Call to Order / Welcome –Wes Westmoreland - Chair

Approval of Minutes - Called Board Meeting Minutes *motion to approve made by Gary Ritchie, seconded by Betsy Harnage. All in attendance voted in the affirmative. Motion passed.*

Public Comments – *none*

Reports from Committees

Legal – *Debbie Clary – Legal has sent a letter to two companies concerning stitching of PCA logo. Chair has previously sent a letter to one company to become an approved vendor.*

Enrollment Report – *Betsy Harnage— Shawn Blanton thanked for running the lottery process and for his assistance. We do have a waiting list and want to get the word out to community.*

Facility Report–*Debbie Clary no business beyond the Facility Meeting held on April 25th.*

Finance/Budget – *Gary Ritchie -Jennifer McCluney - Gary presented report; committee motion to board to approve report. All in attendance voted in the affirmative. Motion passed.*

Curriculum– *Dr. Carolyn Jackson – No report for Curriculum other than the information in Dr. Robertson’s reports. Personnel Report - Headmaster Evaluation. Committee has reviewed with Dr. Robertson the previously thought duties of the Headmaster and what duties were actually handled by the Headmaster. Time to align duties and review documents then work with Dr. Robertson and Dr. Grinton to make amendments. Survey to be sent out on Survey Monkey and will look into paper and electronic survey.*

Marketing – *Debbie Clary-- Marketing & PR Committee Report - PCA will host the Cleveland County Chamber’s Business & Industrial Roundtable Advisory Council at the School in August 2014. This will assist in formation of Advisory Boards for the PCA Board in the future and in planning a Golf Tournament which will be handled by the PCA Education Foundation. Marketing Committee wants to have the USDA Loan secured prior to announcement & groundbreaking.*

Uniform Committee – *Dr. Pauline Cahill – Uniform supplier Casper’s Closet wants a four year contract – will not be an exclusive vendor.*

Headmaster Report – *Dr. Danielle Robertson – Reviewed the MAP testing results which shows growth at all grade levels. Debbie Clary requested a meeting after year end testing on how to read reports and how to improve scores. Wes will work with Dr. Robertson and setup meeting. PCA Board requested to be on a call or email list for events at the school. The 2014-2015 School Calendar was reviewed and Dr. Jackson made motion to approve; Dr. Cahill seconded. All in attendance voted in the affirmative. Motion approved.*

New Business

Next Year's Lottery – Dr. Robertson & Betsy Harnage Suggest not using the “surname” option in sibling placement on list – Committee will have discussions as preparing for next year’s lottery.

Parent Liaison – Need a Parent Liaison for 2014-2015 School Year. Ask teachers to create parent list for Board prior to September 2014. Dr. Robertson to proceed.

Structural Changes – Wes Westmoreland –Need to take action on construction of current headmaster to CEO. Need to work on job duties for CEO position and talk with new Headmaster possibilities. Betsy Harnage made motion to accept new structure and promotion of Dr. Robertson to CEO, and add legal to duties of CEO. Motion seconded by Dr. Cahill. All in attendance voted in the affirmative. Motion approved.

EC Students – Dr. Robertson – EC Student enrollment increasing from approximately 10 to 24. Will need to discuss as preparing for budget.

Board Training Minute – Dr. Carolyn Jackson – Ask all board members to provide list of the “difficulties you faced as a Committee Chair” this year.

Old Business – None

PCA Education Foundation – Betsy Harnage - Foundation Report- Lisa Leal has joined the PCA Education Foundation Board. We welcome Lisa.

Adjourn – Dr. Jackson made motion to adjourn. Betsy Harnage seconded. All in attendance voted in the affirmative. Meeting adjourned.