



Minutes

September 8, 2019

Welcome – Debbie Clary, Chair called the meeting to order at 1PM.

In attendance: Debbie Clary, Wes Westmoreland, Betsy Harnage, Pauline Cahill, Robert Brown, Shelly Bullard, Dr. Tanya Watson, Jeff Ziegler, Angela Brooks, Phyllis Nowlen, and Mary Stockham – Parent Liaison were in attendance.

Conflict of Interest Statement *In accordance with the State Government Ethics Act, it is the duty of every board member to avoid both conflicts of interest and appearances of conflict. If any board member has any known conflict of interest or appearance of conflict with respect to any matters coming before the board today, please identify the conflict or appearance of conflict at this time, and refrain from any participation in the particular matter involved.*

Adoption of Agenda *with addition of a Closed Session per N.C.G.S 143-318.11(a)(6). Motion made by Wes Westmoreland and 2nd by Betsy Harnage All Approved.*

Approval of Minutes *Pauline Cahill made a motion to approve the minutes of the August Meeting, Wes Westmoreland seconded the motion and the minutes were approved by the board.*

Public Comments *Persons wishing to appear before the Board during this portion of the meeting should register their name and the subject they wish to address with the Secretary prior to the beginning of the meeting. Each presentation will be limited to three (3) minutes. The Board is interested in hearing your concerns, yet speakers should not expect comment, action, or deliberation on subject matter brought up during the public comment segment. Topics requiring further investigation will be referred to the appropriate board committee. **No one was present to speak.***

Headmaster Report *Mr. Robert Brown presented the headmaster report as provided.*

Action Items:

- None

Facility:

With expansion and staggered times has come increased traffic at the 3-12 campus. While it has run smoothly for the most part, there were some issues on the road earlier in the year. As the year has progressed, this has lessened but we want to keep an eye on the situation. We have had an issue with two of the HVAC units. Neither issue was major and was repaired quickly. Pathway Technologies has had to replace a few of the power supplies on the electronic door system.

Curriculum and Academics:

The new Computer Science class through Amazon's Future Engineers Program has been a big draw for our students. We currently have 29 students in the course - which is incredible interest in a brand-new class. At present the course is very successful and Mrs. Jacobs is doing an outstanding job teaching the class.

Mr. Ziegler has continued to work with our senior class on Fridays to help them prepare for college applications and navigating the college landscape. The year began with seniors enjoying a seniors-only breakfast on the first day of school, Mr. Ziegler and Mrs. Brooks sponsored this event and it was well received by our seniors.

The year has begun well with our CCC courses. We have developed a walkthrough instrument that allows us to get multiple snapshots of each class throughout the duration of the course. This will allow us to monitor the courses and our students much more effectively.

PLCs are starting up for the school year at this time. The focus will be on interpreting and using data to move all students forward. With the gains in test scores during the 2018-2019 school year we have to be very deliberate in approaching growth and helping each student improve.

Professional Development:

The beginning of year workdays included a host of professional development sessions aimed at improving instruction and ensuring a smooth opening to the school year. Of particular focus was an emphasis on instruction, philosophy, and effective planning. These sessions included a presentation on classical education by Mr. Ziegler, building academic vocabulary by Mrs. Georgia Maimone, Ready Math by Curriculum Associates, and a deeper dive into Teaching Johnny to Think by Mr. Brown. In addition, there were sessions on technology, health information and training - specifically diabetes and anaphylaxis, discipline and duty, new policies, the evaluation system, and the faculty and staff handbook. As usual these sessions were extremely well received by our faculty and staff and have helped contribute to a smooth start for the school year.

Legal / DPI:

The annual LGC audit is scheduled for September 13. The Say Something Reporting System is a free app through DPI that is aimed at improving school security. Each school is required to have some type of reporting system and the Say Something Reporting System is the one sponsored by the state and is free to the school. There are several steps in the process including training of team members, faculty, and students. We will undergo district team training on October 3 where we will receive more information. The annual Charter School Leadership Institute will be October 17-18 at Envision Science Academy. PCA will send a group of at least three administrators to the conference.

Community Relations:

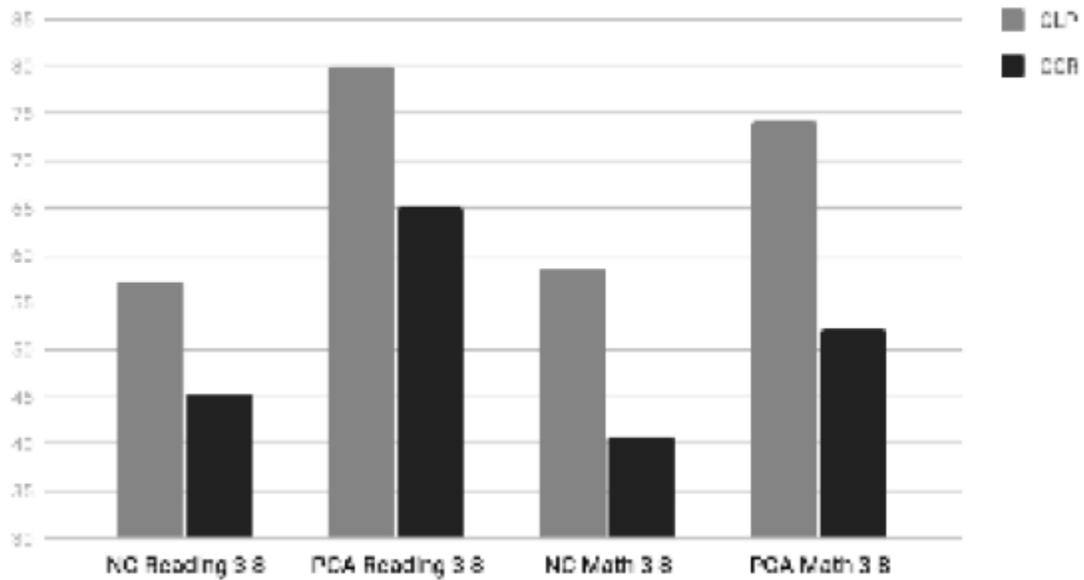
The 3rd and 4th grade teams held curriculum nights for students and their families on August 29 and 27 respectively. These sessions were designed to help parents understand what their students will be experiencing during the school year and to reconvey expectations of students and parents. On September 10, Dr. Martin and Mr. Ziegler will host a Financial Aid Night for juniors and seniors. A representative from CFNC will be here to help parents with the FAFSA form and there will be other information about both private and public colleges and universities. On September 14 PEAK will host a middle school FRIENDS themed dance from 7pm-9pm. Multiple staff members and parents have signed up to help with the dance. A similarly themed dance will be held on September 15 for high school students. Again, multiple staff members and parents have signed up to help with this event.

Testing:

Third grade BOG Testing was conducted on September 5th. Scores will be available after any makeup testing is complete. Since we started school a few days before the other systems we will hopefully be in the front of the line in terms of getting scores back.

The 2018-2019 School Report Card (SRC) preliminary data was released to the public on September 4th. PCA earned a high “B” and “Met” academic growth for the year. Our performance grade was a 79, which is the highest that we have earned. Please see state comparison below and attached test score information for more details. Additional information and data will be released by the state in the coming weeks - the overall data that they released was too limited for making more in depth comparisons.

Reading and Math Comparison 2018-2019



The Board also had discussion regarding the Historic Proficiency Data and asked Mr. Ziegler to bring back to the Board a Teacher growth Chart.

Pinnacle Classical Academy
 Historic Proficiency Data
 September 6, 2019

proficiency (%)	2018-19	2017-18	2016-17	2015-16	2014-15	2013-14
reading						
Grade 3	77.4	55.1	72.9	72.1	88.4	88.4
Grade 4	82.2	67.1	72.5	80	79.1	55
Grade 5	75.3	56.9	71.4	76.1	52.5	68.4
Grade 6	83.9	80	77.4	76.2	81.4	80.6
Grade 7	88.7	87	77.1	84.8	83.8	NA
Grade 8	76.4	61.2	75.6	70	NA	NA
no test in grade 9						
English II	88.9	90	NA	NA	NA	NA
math						
Grade 3	84.5	64	65.7	76.7	86	69.8
Grade 4	71.1	60.3	64.7	73.3	72.1	47.5
Grade 5	61.2	74.5	75.5	71.7	45	60.5
Grade 6	80.4	66	66	57.1	62.8	66.7
Grade 7	81.1	64.8	58.3	63	70.3	NA
Grade 8	71	42.9	48.8	42.5	NA	NA
Math I [in 2018-19, "Math I (9-12)"]	57.9	NA	71.4	95+	NA	NA
Math 9-12	NA	40	NA	NA	NA	NA

Finance:

Also please see final budgets for 2018-2019. We ended up in a very strong financial position at the end of the year. These numbers are slightly different than presented in August - this is due to certain items being charged to the 2018-2019 budget rather than the 2019-2020 budget as everything was being finalized by Acadia.

Current budget information to follow.

Technology

Our electronic device policy has been successful so far. There have been a small number of phones and watches confiscated - but nearly what we anticipated. Our network has been very solid with no issues during BOG testing or otherwise. The DYKNOW system is up and running and should be very effective at preventing being off task while online.

Personnel

The school is fully staffed at this point and new staff for 2019-2020 are:

- Corrine Deck Spanish and ELA
- Lindzey Chester AD and PE
- Heather Rayfield 5th
- Lillian McBrayer 4th
- Jordan Hubbard Social Studies

- Teresa Price English
- Melanie Brackett 1st
- Jodi Powell 1st
- Heather Fouts LLI T/A
- Robin Kester T/A

Athletics

Please see attached report and budget from the Athletic Director.

Athletic Department Update
9/4/2019

Volleyball

Coach Cooper and Coach King have both been doing a great job with Volleyball. Varsity won their first match last Thursday. Their record is currently 1-2. The middle school team has only played in one game but won their first game. The Varsity and JV teams are proving to be rather competitive this year. The culture for volleyball is slowly changing for the better!

Soccer

Men's soccer is traveling to Cherryville for their first game 9/4. There are a total of 22 players who meet all of the student-athlete requirements. Coach Alex Rowe is the head coach and Coach Danielle Burch is helping out. The soccer team practices on Wednesdays and Fridays at Dover YMCA. They condition on Tuesdays and Thursdays at the 3-12 campus. They have a total of 5 games. We are still in need of uniforms but are working on getting them from Bradley's. There is a lot of interest from middle schoolers which is a great sign for the future of men's soccer at PCA.

Swimming

Swimming is holding an interest meeting on Thursday, September 5 at 5:00p. They will practice at the Dover YMCA again this season. Coach Barnes is returning to coach the swim team.

Men's basketball

Coach Darius Howell is returning to coach the varsity basketball team but we are still in need of a Middle School coach. We are looking at try-outs and plan to host an interest meeting in the near future.

Women's basketball

We are in need of both high school and middle school coach. We will be looking at try-out dates and holding an interest meeting in the near future.

Physical Day

I spoke with Dr. Lowry about setting up a Physical day next summer right before school starts for any student wishing to participate in athletics.

State Conference Athletic Director's meeting

I attended my first State conference AD meeting on Wednesday, September 4. Some things that will be changing are the way game schedules are made. They plan to split the schools into regions. They will start this winter with basketball and split them into two regions. Next year, they plan to divide the schools into four regions. Each school will be required to play the schools within their region a certain number of times. This will really help with the scheduling turmoil. The regional tournaments will be the play-in games to the conference tournament. They plan to add a JV soccer tournament either this year or next year. Boys soccer is permitted to be co-ed IF the boys soccer program is in need of players. PCA is not in that situation so I do not see a reason to make our boys team a co-ed

one. However, we may find some schools do have girls on their team. The parent of any girl playing a boy sport must sign a permission form prior to the girl practicing or playing. Girls soccer CANNOT be co-ed.

All-Star basketball game at spectrum arena:

They are looking into the opportunity to play in an all-star basketball game at spectrum arena. It is for boys and girls. They will take the top player, at least, from each team but could be two or three. Each school will be represented. Tickets must be purchased by families in order to attend. The tickets are also good for the NBA game that night. It will likely be a Saturday. The ticket sales are a good fundraiser. Some schools add \$5 to the ticket sales and keep the added amount for the program.

The next meeting is on October 2 at 10:30a for seeding. Heritage will be hosting this meeting.

Goals for the next month:

- Find Basketball coaches
- Order shirts for volunteer coaches
- Hold interest meeting for winter sports
- Determine try-out dates for winter sports
- Establish a gym calendar
- Develop a plan for the athletic facilities outside

Dean of Elementary Education. *Dr. Shelly Bullard gave her report as presented to the board.*

Action Items:

- Suspend enrollment waitlist each academic year effective September 31st. *Motion made by Betsy Harnage and 2nd by Wes Westmoreland, All Approved.*

K-2 Back to School

• **Kindergarten Orientation**

- Kindergarten Orientation was held August 15 at 5:30pm. In hindsight, I do not think it went as smoothly as last year because we had the entire school there for our "Keeping them Safe" presentation. I should have scheduled a separate time for Kindergarten Orientation. We will know for next year and be better prepared. We want that time to help set the tone for our year where parents see that we are intentional in our processes and procedures.
- For Next Year: Kinder Orientation on a separate night. Possibly Kindergarten and 1st grade together and 2nd and 3rd grade together

• **K-2 Open House**

- K-2 Open House was held August 15 at 6:00pm. We had a huge number of parents who attended Open House. PEAK, Norris Merchandise, a representative from Good News Club, and a representative from the YMCA each set up tables in the gym for parents to gather information.

• **K-2 Traffic**

- Our afternoon dismissal process usually takes a few days to even out as far as procedures and length of time for dismissal. This year our dismissal time was 41 minutes the first day, and we are down to around 33-35 minutes this week. We have received many compliments from parents as to how smoothly it has been running in the afternoons.

- **New Faculty Members**

- 1st Grade
 - Melanie Brackett
 - Jodi Powell
- Teacher's Assistant
 - Robin Kester
 - Kaitlynn Poston
- Student Teacher
 - Kimberly Guffey (current TA with PCA) will be student teaching in 2nd grade with Mrs. Whisnant.

K-2 Curriculum and Instruction:

- **Beginning of the Year**

- At this point, we are reviewing rules and expectations in all of our K-2 classrooms. It is imperative that our teachers establish these procedures and that our students are aware and know the expectations. Time spent on this at the beginning of the year will be of benefit much later as we move through the year.

- **ELL**

- Each year, we must conduct the screener for English Language Learners. As of now, we have 4 new students to screen. Screenings will not take place until early October.

- **iReady**

- We are scheduled to conduct our 1st Diagnostic on September 16.
- Moving forward, we will work with teachers to analyze the results from this diagnostic to plan for instruction with grade levels and individual teachers.
- The K-2 assessment schedule is attached.

- **Goals for the Year**

- As we move into the school year, we want to make sure that we are keeping our focus on student learning and progress. Our PLCs will continue to be framed around the questions "How are my individual students performing?" and "What progress did we make as a whole group?" This will keep us focused on attaining

our goals that we are setting for students, classes and grade levels. It will also help us see what the next steps should be for these groups. We will be intentional and focused on student growth.

Community Involvement

- Hope Community Church adopted the K-2 Campus for their "Labor of Love" Labor Day Weekend community service project. They brought 20 people and to spread gravel and mulch. It looks beautiful! We have sent a thank you letter and I believe PEAK has made a small contribution to the church. We are working on a large thank you from the students to send, as well.

Enrollment Report

- **Current Enrollment**

9/4/19

Number on waitlist	Grade	New Students	New with additional offers		# of Classes	Avg Per Class
			8/29/19			
20	K		122	122	5	24.4
0	1st		109	109	5	21.8
0	2nd	1	106	107	5	21.4
3	3rd		100	100	4	25
0	4th	1	85	86	4	21.5
9	5th		100	100	4	25
0	6th	1	95	96	4	24
0	7th	4	59	63	2	31.5
7	8th	0	55	55	2	27.5
8	9th	1	61	62	2	31
5	10th		30	30	2	15
6	11th		34	34	2	17
4	12th		28	28	2	14
62	Total	8	984	992		

We added 8 students after our meeting on 8/29/19, as shown in the chart above. The current enrollment is 992.

- **3 yr Trends in Withdrawals**

- The charts below show the trends in our withdrawals over the past 3 years.
- A continuing trend we see are students who never attend - they fill out and turn in a Final Application but do not officially enroll.
- During the 2018-19 school year, 21% of the students who left were because of Academics / Discipline which was a jump from the previous year.
- While we can not compare this 2019-20 numbers with 2018-19 numbers - we did see a large increase of withdrawals from the 2017-18 school year as compared to the 2018-19 school year.

	2019-2020	993	2018-2019	891	2017-2018	736
K-2	31	3.15%	60	6.73%	34	4.62%
3-5	20	2.03%	56	6.29%	24	3.26%
6-8	15	1.52%	24	2.69%	17	2.31%
9-12	14	1.42%	17	1.91%	13	1.77%
Total	80	8.06%	156	17.51%	88	11.96%

Other Charter	9	11.25%	8	5.13%	9	10.23%
Homeschool	4	5.00%	10	6.41%	3	3.41%
Moved	11	13.75%	17	10.90%	21	23.86%
Transportation	8	10.00%	17	10.90%	3	3.41%
Academics / Discipline	12	15.00%	33	21.15%	6	6.82%
Sports	2	2.50%	5	3.21%	1	1.14%
Never Attended	16	20.00%	32	20.51%	28	31.82%
Unhappy	4	5.00%	7	4.49%	2	2.27%
Other	6	7.50%	4	2.56%	2	2.27%
Unknown	8	10.00%	23	14.74%	13	14.77%

Upcoming Activities K-2

- September 9 - 6:00pm - PEAK Meeting
- Sept 9-13 - Book Fair
- September 11 - 3:30pm - Good News Club
- September 11 - 4:30pm - Children's Choir Auditions
- September 16 - 26 - iReady Testing
- September 18 - Good News Club
- September 20 - Progress Reports
- September 25 - Good News Club
- September 26 - K-2 Fall Pictures
- September 27 - Parent Teacher Conferences
- October 2 - Good News Club
- October 8 - K-2 Fall Pictures
- October 9 - Good News Club

Reports from Committees *(as necessary)*

Finance- Operations & Personnel *Debbie Clary, Chair*

Facility *Wes Westmoreland, Chair*

Curriculum *Pauline Cahill, Chair*

Board Development, Nominating, Bylaws and Legal Affairs Committee

Community Relations/Marketing/Grievance *Debbie Clary, Chair*

Enrollment Application/Lottery *Betsy Harnage, chair*

Safety and Security Committee *Sara Tongel, Chair*

Parent Liaison *Mike Jackson*

PCAEF Report *Betsy Harnage, Vice Chair*

Board Training *Debbie Clary*

New Business

Old Business

Closed Session *Motion made by Betsy Harnage and 2nd by Wes Westmoreland, All Approved to go into Closed Session per N.C.G.S 143-318.11(a)(6).*

Reconvene in Open Session - *Motion made by Wes Westmoreland and 2nd by Betsy Harnage, All Approved to go into Open Session.*

Adjournment *Pauline Cahill made a motion to adjourn and Mary Stockham seconded. Meeting was adjourned.*